



a warm welcome...
always

Welcome to Good Homestay!

- Please read through the information carefully
- Complete and sign the Registration form
- Complete a Vetting Service Request & Consent form for all adults who are 18 years of age or over in the home / visiting home regularly.

It is a requirement of the Ministry of Education that host families are all police checked.

Page 1: Fill in only "Name of Applicant to be vetted"

Page 2: Fill out all of section 2 on the page as they apply

Page 3: Read the information and sign the bottom of the page

In order to confirm the identity of the applicant, Good Homestay is required to check **Two forms of ID must be sighted in person**, one primary and one secondary, one of which must be photographic. We will do when we do Initial House Visit after you return the forms.

Primary IDs includes: Passport (NZ or Overseas), NZ Firearms License, NZ Full Birth Certificate, NZ Citizenship Certificate

Secondary IDs includes: NZ Driver license, 18+ card, NZ Full Birth Certificate, Community Service card, Super Gold Card, NZ Employee Photo Identification Card, NZ Student Photo Identification Card, Inland Revenue number.

- Return the registration form and Police vetting request forms to Good Homestay for processing. Then we will inform you the initial house visit date.

Introduction to Good Homestay

Good Homestay has been a homestay agent since 2014, providing homestays to International students as well as offering useful tips and advice to both our homestay families and international students. Our information is based on our own experience of having been homestay students in Auckland.

At Good Homestay, we look after the best interests of both you and the student by doing everything we can to ensure that hosting is a positive experience.

We are currently looking for English speaking families who are interested in hosting students from overseas mainly from Japan and Thailand.

Most of our students are 18 years or older, coming to Auckland, Tauranga or Christchurch to study English or undertake Tertiary education at CBD. Therefore, being within one hour commuting distance via public transportation from your home to the CBD. Typical stays range from 2 to 6 weeks which provide enough time for students to become more accustomed to their new environment with your support. After their homestay experience with you, they typically move onto alternative arrangements such as living in a city apartment or going on to flatting with others.

We also cater to groups of students who come to study for a fixed term of one or two weeks as a part of a program at their school back home. Their length of stay is fixed which means that there is no extension of staying.

Please feel free to contact info@goodhomestay.co.nz if you have any further questions.

We look forward to hearing from you and getting to know you.

Yours sincerely

Hiro Miyata

Good Homestay Ltd - Director

Homestay Agreement

Homestay payments

Following weekly rates are applied from 01 May 2019 at Auckland and Tauranga;

- \$310 / week (\$37.90 / day) for students aged 14 – 15 years with Full Board
- \$280 / week (\$39.30 / day) for students aged 14 – 15 years with Half Board
- \$300 / week (\$39.30 / day) for students aged 16 years old or over with Full Board
- \$270 / week (\$37.90 / day) for students aged 16 years old or over with Half Board
- \$30 / week (\$6 / day) for supplying lunch box on weekdays
- \$170 / week (\$24.30 / day) for room holding fee if students are away more than 2 weeks

Full Board; Breakfast, lunch and dinner are to be provided everyday including weekends and public holidays, and access to snacks

Half Board; Breakfast and dinner are to be provided on weekdays and 3 meals on weekends and public holidays, and access to snacks.

The weekly rate is calculated based on student's age on their homestay start date and the rate changes to the lower rate after student turns 16.

Your homestay fee will be deposited fortnightly directly into your bank account by Good Homestay. You will get paid first payment on one business day before student arrival.

What you need to provide for your student:

- A room with bed and bedding, study desk and chair;
- Adequate bedding furniture to store cloths, books etc;
- Lamp and lighting;
- Adequate heating;
- Shower/Bathroom access;
- Laundry access; and
- Wi-Fi access

Changes in household circumstance/s

In order to keep our records correct, host families are required to notify Good Homestay any changes in household. e.g. changes of address, email address, mobile number, partner, adult child, relative or boarder moves home to live together or moves out, new pet and any circumstance changes that may impact on student. Please remember that all adult aged 18 and over must be police checked and it may take 4 weeks or longer to get the police check returned to us.

Extension

Please notify us immediately if student wishes to extend his/her stay.

Extra fee Host family is not allowed to receive any payment from student directly. All the extra payment must be informed to student's school or agent via Good Homestay and all the payment will be direct credited to host family by Good Homestay.

Moving a student by student Request

Good Homestay may move student from your home if we provide you with two weeks prior written notice.

Moving a student by Host family Request

If host family is unable to host student for any reason or host mother is away overnight/s, you are required to provide two weeks prior written notice or inform Good Homestay immediately for the urgent case.

Host families are to refund the fee of the night/s, so that alternative accommodation can be arranged and alternative family can be paid.

Moving a student without notice

Good Homestay has a right to move student from your home immediately and without notice if we believe there are circumstances that warrant urgent action. Circumstances that warrant urgent action may include;

- if Good Homestay suspect or become aware that student may be at risk of Harm (without conducting an investigation into the truth of any allegations or concerns);
- if there is a breach of this agreement;
- if you fail to ensure that the information we hold about you is correct;
- in an emergency or critical incident;
- if there are 4 or more international students in a house;
- if female student left in a home overnight without female supervision; or
- if female student placed in a homestay where there is male international student in a home

Host families are to refund the fee of the nights if Good Homestay moves student.

House visits

House visits are planned to take place every 6 months. However, additional visits may be required depending on specific circumstances. Host family will be advised in advance prior to a house visit taking place.

Under 18 students

You are required to ensure that your student is appropriately supervised at all time and fill out the Homestay report if your student is 17 years old or younger. The level of supervision required will be vary depending on the age and maturity of your student.

Your requirement is;

- ensure your student is appropriately supervised outside school hours;
- not allow your student to be unsupervised overnight;
- only permit your student to stay away overnight or undertake any non-routine travel or activity if your student has prior written approval.
- immediately advise Good Homestay if you have any concerns for your student's health, safety or wellbeing
- never leave your student to supervise younger children, even for a short time; and
- 1st report on the 2nd week after arrival then every 3months thereafter. A report template will be provided.

Transportation

Please make sure that your student understands how to get to school especially on the first day. You will be informed school name and address when you receive student details from Good Homestay. Just as importantly, where the nearest/most convenient bus stop is to get off as well as when/where to signal on their return. It is always helpful for the students to be familiar with any landmarks near the stop which is one stop BEFORE they are supposed to get off. They need to be informed to signal when the bus has just passed this point. You will be given school name, address, maps and bus/train timetable before student arrival by Good Homestay.

Water

Hot water in overseas is usually gas heated and instant, so students need to be informed to spend less than 10 minutes in the shower. They also may need to be informed about not placing too much papers and other objects in the toilet.

Housekeeping

Please feel free to ask your student/s to help with light household duties such as dinner table setting, emptying dish washer, drying dishes etc. New Zealand children help out around the house from very early age so students will find it easier to become part of the family by doing the same. But please do not ask them to do household chores while you and your family member take it easy or are busy doing non-household things such as working at the office, going to gym or going out etc.

Students sometimes have little experience of laundry and need to be supervised and explained carefully. Until your student has confidence, laundry may be done by host family.

Student may also need reminding to keep room clean and tidy, open curtain and unplug/switch off their device chargers and heaters before they go to school in the morning.

Internet

Most students will bring their own device and use to contact their family and friends in their home country and upon arrival they will ask for your internet password. Your homestay fee is included student's internet use, however it is only for basic use of internet such as email, net surfing, voice call and some YouTube. Please explain them if they want to use more data for their entertainment, such as video chat, online game and more YouTube, extra internet fee will be charged. **Please remember you are required to notify Good Homestay for all extra fee student pays.**